

North Dakota Board of Dietetic Practice Meeting
Wednesday October 16, 2013
Teleconference Meeting
6:30 PM

Board Members Present: Linda Nudell, Georgianna Walker, Kathy Larson, Vanessa Hoines, and Rita Ussatis

Also present: NDBODP Executive Secretary – Pat Anderson

I. Call to Order

Chair, Walker called the meeting to order at 6:30 p.m.

II. Approval of Agenda

The agenda as distributed was approved.

III. Approval of Meeting Minutes from Sept. 12, 2013 Meeting

The September 12, 2013 minutes were approved as distributed by the Executive Secretary.

IV. Unfinished Business

- a. **Sandra Horob Correspondence** – CDR has reversed their decision and her RD status has been reinstated.
- b. **Audit Concerns** – Nudell recommended that a Dietetic Update article address the audit process, why we do it and what NDBODP is looking for in an audit. She also recommended that we educate RDs that prior approval of CPEUS is not necessary and that NDBODP is not NDAND. Action: Nudell will work on this for a DU article in the spring (May 2014).
- c. **Dietetic Update** – November 8 is the Dietetic Update deadline. Michelle Hoppman is writing an article about her role as Licensing Liaison. Walker will work on an article on the RDN title and the effect on licensure. Larson will work on an article on ethics for the February DU and Nudell will work on the article for the May DU that discusses the audit process.

V. New Business

- a. **Year – end Financial Report** - Anderson presented the fiscal year- end profit loss statement. BODP had a net loss of \$308.08. Anderson stated that she believes all bills have been submitted for the fiscal year unless there would be something outstanding from the AAG.
- b. **Procedure for Guests at Board Meetings** – The procedure for members of the public at an open meeting were discussed. A member of the public does not have the right to speak to the governing body at an open meeting. The public is entitled only to see and hear what happens at a meeting, and to record or broadcast those observations.

Action: At future Board meetings when we have guests, the guests will be seated separately from the Board and the directive will be read.

c. Correspondence from Meredith Wagner, Michelle Strang, and Jan Keller regarding sponsorship for joint meeting of NDAND/NDNC Spring 2014

Nudell made a motion to approve \$3000 sponsorship to each (NDAND and NDNC) for a total of \$6000 pending that BODP receives a sponsorship application from each organization that is inclusive of all information (speakers, speaker qualifications, objectives, credit hours, percentage of licensed RDs and nutritionists in the audience, how the money will be spent). Ussatis seconded the motion; the motion was approved.

Action: Anderson will send a letter to the individuals to inform them of the BODP decision and to request the additional information.

VI. Next Meeting – Nothing is planned at this time for the next meeting. Tentatively a meeting will be sometime in the Spring unless something comes forth that will necessitate that the Board meets.

VII. Adjourn – The meeting adjourned at 7:20 pm.

Respectfully Submitted,

**Pat Anderson, RD, LRD
NDBODP Executive Secretary**