

North Dakota Board of Dietetic Practice Meeting Minutes
Wednesday, February 4, 2015
Teleconference 12:00 pm – 1:15 pm

Board Members Present: Georgianna Walker, Rita Ussatis, Kathy Larson, Vanessa Hoines, and Brooke Fredrickson

Also present were Pat Anderson, NDBODP Executive Secretary.

I. Call to Order

Chair Larson called the meeting to order at 12:03 pm.

II. Approve Agenda

The agenda was approved as written.

III. Approval of Meeting Minutes from September 23, 2014

The minutes from the September 23, 2014 were approved as written.

IV. Procedure for Guests

There were no guests present so the procedure for guests was not necessary to review.

V. Correspondence – Health Coaching Email

The Board continues to receive emails that request information regarding health coaching in North Dakota and how our law may affect what a health coach can do in ND. The Dietetic Practice Law doesn't state anything about health coaching but a health coach can only provide general nutrition services. A health coach that is not a LRD cannot claim to be a dietitian and cannot provide medical nutrition therapy. **Action: Larson will do a Q. and A. regarding this topic that can be posted on our website.**

VI. Unfinished Business (Anderson)

a. AAG Follow up – Danielle Irving

Anderson shared the email communication from Edward Erickson. The Board concurred that it would be most appropriate for Erickson to contact Irving again and ask her to remove the language on her website that states *Nutrition lesson of main ingredients included with each session or special diet (gluten free, dairy free, diabetic)* since this falls into nutrition care services as defined in the Dietetic Practice Act. **Action: Anderson will notify Erickson of the Board's request.**

VII. Dietetic Update

- a. February – Portfolio Changes (Competency)** – There is information on the Academy website regarding this. **Action: Fredrickson and Walker will work on this for the February Dietetic Update.**

- b. **May – 4 year didactic degree** – Walker discussed that a 3rd category for becoming a RD may be coming. **Action: Walker will work on this for the May Dietetic Update.**

VIII. Online Renewal Options

Anderson and Larson reported on the following online options:

- 1) GL Solutions – This company provides three options with the minimum service level encompassing an entry level at \$850/month. Estimate of 5 months or greater for development.
- 2) C-Vent – This company has a web based staff module software and options can be set up as we need them; the cost would be \$5500 and another \$1000 if we wanted to include a validation step to check RD status with CDR. Set up would be 5-10 business day. There are webinars available to look more into this.
- 3) HostMyPDF Services allows a pdf online application process. Once an applicant completes the application an email is sent to a designated email address (BODP email) to alert us that an application has been completed. Anderson could then process the application. The application could have designated payment options (i.e. credit card, payment by mail). The cost is \$83.92/year right now as there is a discount offer.

Action: Ussatis discussed an option that NDSU uses, called Marketplace. She will follow up to see if this is an option available to non-NDSU entities. It was requested that Anderson contact the State to see if there is this service available to us through the State.

The meeting adjourned at 1:15 pm. The next meeting will be March 11 at noon.

Respectfully Submitted,



Pat Anderson, NDBODP Executive Secretary