

North Dakota Board of Dietetic Practice Meeting
Thursday, May 28, 2015
Noon (CDT)
Teleconference

Board Members Present: Georgianna Walker, Rita Ussatis, Kathy Larson, Vanessa Hoines, and Brooke Fredrickson

Also present was Pat Anderson, NDBODP Executive Secretary.

I. Call to Order

Chair Larson called the meeting to order at noon.

II. Approve Agenda

Larson asked for any updates to the agenda. Fredrickson moved to approve the agenda; Hoines seconded the motion; motion passed.

III. Approval of May 14, 2015 Minutes

Hoines moved to approve the minutes; Walker seconded the motion; the motion passed.

IV. Credit Card Transactions

Anderson informed the Board that she was recently informed by Edward Erickson that there is a state statute that requires all state agencies, boards, or commissions to use credit card processing services through the Bank of North Dakota. The Bank of ND shall select a credit card processor to provide credit card services to state agencies, boards, or commissions. All funds from credit card transactions must be deposited in the respective entity's account in the Bank of North Dakota. Walker moved that we transfer our checking account money from Gate City Bank to the Bank of ND; Fredrickson seconded the motion; the motion passed.

Anderson is working with the Bank of ND to implement the credit card processing and they have a new processor to handle these through an online portal. Anderson will notify the Board of the specific fees; she has been told they will be comparable to other banks.

V. Letter to Benda

Walker has emailed a letter to Bev Benda as a follow up to her complaint. Hoines will let Walker know who the new Bismarck Academy president is so contact can also be made with the Bismarck Academy.

VI. Next Meeting

The next meeting will be on Wednesday, September 16, 2015 in Bismarck at 10:30 a.m. The location is yet to be determined.

The meeting was adjourned at 12:25 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pat Anderson".

**Pat Anderson, LRD, RD
NDBODP Executive Secretary**