



Policy: The North Dakota Board of Dietetic Practice will help support continuing education for licensed registered dietitians and licensed nutritionists in the state of North Dakota to aid their fulfillment of continuing education requirements necessary for licensure in North Dakota.

Procedure:

1. Funding is available to groups in North Dakota from the NDBODP based on the following:
 - a. availability of money in the budget,
 - b. group to receive the continuing education is made up predominantly of LRDs and LNs,
 - c. request for funding is received by the NDBODP in ample time frame for the board members to review the request and make a decision,
 - d. for each speaker and for each topic he/she is speaking on, the request must include:
 - 1) title of the presentation,
 - 2) name of speaker and professional credentials of speaker (i.e. RN, RD, LRD, MS, PhD etc.)
 - 3) title of speaker, place of employment and address,
 - 4) objectives for each speaker,
 - 5) the amount of money requested and how the money will be used, once obtained from NDBODP.
2. Upon meeting the above criteria, the following monetary guidelines will be used when completing the request for funding.
 - Maximum allowed for a meeting: \$300/credit hour
 - Funding excludes expenses for food and alcohol at a meeting
3. In the event of board approval of funding for the continuing education event, a check will be issued to the requesting organization by the executive secretary.
4. The NDBODP must be acknowledged on the program/brochure of the continuing education event.

Revised 4/4/2011/Approved 5/6/2011

Revised/Approved 10/19/2005

Revised/Approved 9/21/2005

Revised/Approved 11/2/2000

Approved January 1994

